

Central Board of Irrigation And Power
Malcha Marg, Chanakyapuri, New Delhi-110021

TENDER FOR ENGAGING ARCHITECT NIT - 01

NIT No. - 01 D a t e d 09-06-10 C BIP invites sealed tenders in three separate envelopes from the reputed professional Architects/planners on work order basis. The tenders for both packages A and B shall be received up to 3.00 pm. on 21/6/2010 which shall be technically examined by the tender opening committee after opening the envelopes I and II as per clause 6 of main conditions given here after. The tender for package A shall be opened at 3.30 pm and for package B shall be opened on 4.00 pm in the above said office in the presence of the bidders or their authorized representatives, if they desire so. The third envelope containing price bid of only those bidders who qualify in the technical bid shall be opened and for which opening date shall be intimated separately. In case of holiday (s), tenders will be entertained and opened on the next working day at the same time respectively.

Name of Work	Tentative Cost of the project for which architectural services required	Earnest Money	Period
Providing Architectural services for construction of two institutional building in sector-32, Gurgaon. Package A ,plot size 1079 Sqm Package B, plot size 2135 Sqm including infrastructural works.	300 lac (Approx.) 1100 lac (Approx.)	Rs.10000/- Rs.20000/-	15 Days 30 Days

MAIN CONDITIONS:

1. The reputed and financially sound architects/planners who have the experience and capacity of handling the works of such magnitude need only to give tenders duly supported with the documents stipulated in this tender.
2. Tender documents can be down loaded from the CBIP website www.cbip.org free of cost . The tender documents can be had between 10.00 am to 5.00 pm on any working day & up to 1.30 P.M. on dated 21/6/2010 from the O/O Director (IT) CBIP Malcha Marg, Chanakaya Puri, New Delhi-110021.
3. Earnest money amounting to Rs.10,000 & 20,000/- only for package A&B respectively in the shape of bank draft/D.D drawn on any scheduled bank payable at Delhi in favour of, Central Board of Irrigation and Power may be attached. The tenders without earnest money will not be considered.
4. The earnest money shall be returned to the unsuccessful tenderers within 30days from the date of opening of tender.
5. The bidders must submit their tenders in three separate sealed envelopes containing following documents each.

Envelope 1 (General)

This envelop shall contain:

1. The earnest money in the shape of Bank draft/ as mentioned in condition No.3 above of the NIT.
2. Proof of Service Tax Registration number, PAN number and Registration with Council of Architecture (Attested copies).

Envelope 2 (Technical bid)

This envelop shall contain:

- I. Terms & conditions along with annexures duly signed by the bidders or their authorized representatives.
- II. Profile of the firm /company i.e. experience in design and execution, financial status, audited balance sheets for the last three years, detail of allotted works of such magnitude (at least one project of institutional building amounting to Rs. 5 crore or above) and present works in hand with cost, duly supported with proof (attested copies) of those successfully completed.
- III. Details of professional office staff/man power with their qualifications & experience (Regular as well as part time staff) available with the firm/company along with details of infrastructural facilities such as computer etc.
- IV. Details of field and technical experts for services (like civil works, structural, electrical works, water supply & sanitary installation, acoustical, air conditioning, fire fighting, and road etc).

Envelope 3 (Price bid)

This envelop shall contain:

Tender form as per Annexure I duly filled in and signed by the tenderers.

6. First of all, envelope-I (General) shall be opened and documents contained there in shall be verified by the members of the tender opening committee. Subsequently, envelope II shall be opened only for those tenderers whose documents in respect of envelope-I are found to be in order/satisfactory in the presence of the bidders or their authorised representatives. Envelop-III shall be opened only for those tenderers who will technically qualify. The tenders of those bidders whose documents are found not in order/satisfactory shall be liable to be rejected outrightly at any stage of the above mentioned process by the CBIP.
7. Selection of Architects/planners shall be based on various aspects such as organizational capacity, qualifications and experience etc.
8. The services/scope of work to be carried out by the Architects/planners are detailed out in Annexure-II which shall be appended with the Tender Form duly signed by the tenderers in token of acceptance.
9. The work of preparation of drawings/estimates/NIT for inviting tenders for the construction work for package A(plot 1079 Sqm) shall be completed within fifteen Days and for Package B(plot 2135 Sqm) shall be completed within Thirty Days of

Placement of Order. Conceptual sketches of various proposals mentioned in Annexure-II shall be furnished by the Architects/planners within 10 days for Package A and within 20 days for Package B after the placement of work order. The concept and drawings shall be prepared and supplied as per the By Laws of HUDA and local authorities. The approval of these drawings from the above-mentioned authorities will be the responsibility of the Architects/planners.

10. The CBIP reserves the right to modify/change the conceptual design as per the requirements at the time of finalization of architectural/structural/working drawing.
11. The CBIP reserves the right to terminate the contract of the Architects/planners at any time during the currency of contract if the architect fails or causes delay in providing the complete architectural/structural drawings, estimate and NIT or any other drawings concerning to the project within the stipulated period or fails or causes delay in providing technical services if any required by the CBIP or in case of negligence or unsatisfactory work or violation of the terms and conditions of the NIT/work order.
12. In case of termination of contract, the architect/planner will not be entitled for any kind of compensation or payment except for the satisfactory work actually done and accepted by the CBIP.

Terms of Payment

The payment of approved percentage of Architectural charges shall be made as under:

- I. 10% of approved percentage of Architectural charges of preliminary estimate of cost of construction after submission of estimated cost & approval of conceptual plans by CBIP and preparation of tender document including BOQ for phase one works.
- II. 30% of approved percentage Architectural charges of preliminary estimate of cost of construction after approval of Architectural/ plans (Including detailed drawings and structural drawings of various works) by HUDA/ Local bodies. The amount will be paid in two phases.
- III. 40% of approved percentage of Architectural charges of preliminary estimate of cost of construction estimate in four equal installments after the completion of construction work as under:-
 - a) Plinth.
 - b) Super structure in two installments.
 - c) Internal and external finishes.
 - d) Final completion.
- (IV) Balance after receipt of completion certificate from HUDA/Local bodies and structural liability certificate and submission of final as built drawing plans etc. All adjustments would be made finally actual completion cost. The final payment for the services rendered by him of architectural charges to the architect/planner shall be made on the basis of actual payment made to the contractors).
- (V) Retention money at the rate 10% of gross amount of bills will be recovered from each Running bill. The total retention money will be released after defect liability period of one year.

Other terms & Conditions

1. Conditional tenders or tenders received late or incomplete tenders will be rejected out rightly.
2. Any other information concerning to above work can be seen in the office of Director (IT), CBIP, Malcha Marg, Chanakaya Puri, New Delhi-110021 on any working day during working hours between 10.00 am to 5.00 pm.
3. CBIP reserves the right to reject any or all of the tenders received without assigning any reason.
4. The tender/quotation for the work shall remain open for acceptance for a period of 90 days from the date of opening of the tenders.
5. The Earnest money furnished by the successful tenderer on whom the order is placed shall be converted into security deposit as performance guarantee for faithful and satisfactory-execution of the contract.
6. The Earnest Money/Security deposit taken from the Architect/Consultant under this parashall be forfeited in part or in full under the following circumstances:
 - a. If the tenderer withdraws his tender at any stage during its validity period.
 - b. If the acceptance of the tender has been given by the Architect and he refuses to comply with it, the earnest money deposited by him shall be forfeited in full, irrespective of the fact whether the CBIP sustains any loss on account of his default or not.
 - c. In the event of a breach of contract in any manner, the earnest money/security deposit shall be forfeited and adjusted against the claim of the CBIP on the Architect for any damage or for any loss sustained by the CBIP on account of such breach.
7. No, Claim on account of fluctuation in prices, due to war or any other cause or act of nature or disturbances/Bunds/Strikes etc. will be considered. No compensation will be paid for the same.
8. Before tendering the Architect is advised in his own interest to visit the site and acquaint himself with the site conditions. No Claim will be entertained later-on on any account whatsoever.
9. The CBIP reserves the right to take away any item of work or any part thereof at any time during the currency of the contract and re-allot to another agency with due notice to the Architect without liability of any compensation.
10. All running payments will be treated as advance payment and any excess payment made to the Architect inadvertently or otherwise for this work or any other work will be deducted from any payment whatsoever payable by the CBIP to the Architect.
11. The work should not be assigned to other party or sub letted without the written approval of the CBIP. In case it is done the contract/work order will be terminated on its merits and the Architect will not have any claim of any account.
12. None can bid on behalf of the other person unless he holds the power of attorney or has letter of authority to that effect. In case the tenderer is other than individual i.e. firm, company etc. the tender will be supported with the document having authority to sign it.
13. Any person or agency found making pool with others is liable to forego the

right of tendering.

14. The work is to be completed strictly within the stipulated period, however under any unavoidable circumstances necessary permission to extend period shall have to be obtained with full justification specifically obtained by the executing agency from the CBIP.
15. All residuary matters not specifically covered by the provisions of work order shall be regulated in accordance with the rules of C.P.W.D/CBIP
16. Income Tax and any other levies/taxes shall be deducted at source as per the rules.

**OFFICE OF THE DIRECTOR (IT), CBIP, MALCHA MARG, CHANAKAYA PURI,
NEW DELHI-110021**

TENDER FROM

NIT No. 1/dated 9/06/2010/CBIP

Tender form No. _____

Earnest Money

For Package A Rs.10,000/-

For Package B Rs..20,000/-

Cost of tender form NIL

Date of opening of tender 21/06/2010

Time 3.30 P.M. for package A

Time 4.00 pm for package B

Name & Address of the Architect/Planner

Name of Work Package-A: - Architectural services for the construction of Institutional building at plot No B3 to B6(4X6.5mX41.5m) in Sector-32 at Gurgaon

Package-B: - Architectural services for the construction of Institutional building at plot No 21(61mX35m) in Sector-32 at Gurgaon

Description of item	Rate may be offered by the tenderer in percentage of the total cost of construction work.
Providing Architectural services for construction of two institutional building in sector-32,Gurgoan. Package A ,plot size 1079 Sqm Package B, plot size 2135 Sqm including infrastructural works.	

I am ready to execute the work as per terms & conditions of the NIT

No. _____ /2010/CBIP

No.of Sheets _____

No. of condition given by
the Architect. _____

Architect/Planner

Nos. of cuttings _____

Nos. of overwriting _____

Signature of Architect

Earnest Money for Rs.10, 000 and 20,000/- deposited vide DD No. _____ dated

Jt. Adv (WR) Jt. Advisor (F&A) Director(IT) Director(WR)

Director(IT),.

SCOPE OF WORK TO BE CARRIED BY ARCHITECT/PLANNER

1. Planning/development for construction of Institutional building on plot no B3-B6 (4 bay plot) (size 1079 Sqm) and plot no 21(2135 Sqm) in Sector-32 at Gurgaon will be completed in two phases the detail is given as under.

Phase I: In this phase architectural and structural work will be done for planning/development of minimum area required for obtaining completion certificate from HUDA and accordingly bill of quantity and tender document will be submitted by him.

Phase II: In IInd phase architectural and structural work for planning/development of balance area will be submitted.

2. To prepare comprehensive drawings such as conceptual design sketches/ drawings and working drawings along with complete details as per HUDA Bye Laws and local authorities and requirements of the CBIP.
3. To prepare complete architectural drawings including plans, elevations and cross sections as per approved concept design sketches /drawings form HUDA. The submission and getting approval of these drawings from HUDA and other local authorities will be the responsibility of Architect/Planner.
4. To prepare the detailed drawings for the items such as joinery, toilet, kitchen, wall profile, flooring (pattern), false ceiling, stair case, lift railing etc. where sketch drawings &working drawings have already been approved.
5. Design and preparation of structural Drawings (including schedule of Bars) alongwith complete details as per requirements of the CBIP.
6. Preparation of detailed estimates and tender documents (including BOQ)
7. Designing and preparation of drawing/plan showing complete service like:
 1. Electrical
 2. Lighting
 3. Public Health
 4. Plumbing
 5. Air Conditioning
 6. Acoustics
 7. Fire Fighting System
 8. Access Controls
 9. Telephone Access Provision in different Rooms
 10. Computer and Internet connection.
 11. Layouts
 12. Sewerage and storm water drains
 13. Interior and Exterior finishes including joinery details
 14. Rain water harvesting structures
 15. Any other connected services.
8. Periodic Supervision of the work under construction as & when necessitated by the CBIP so as to ensure that work is proceeding according to design drawings and specifications and also keeping in view the fact that quality of work is not affected.

Detail of Construction & Development works of Institutional Building at Plot 21 in Sector 32 at Gurgaon Package-B.

The plot size 61mX35m 2135 Sqm
The Maximum permitted area of construction 5836 Sqm.
The Minimum area for completion certificate and avoid panel action of delayed construction 653 Sqm.

The building will be concrete portal & framed structure as per the approved plan of HUDA.

Sl No.	Floors	AREA free from FAR	FAR	Total CONSTRUCTION AREA	Minimum Area for completion certificate
A	Lower Basement	959 Sqm	-----	959 Sqm	163.25 Sqm
B	Upper Basement	959 Sqm	-----	959 Sqm	163.25 Sqm
C	Stilt	653 Sqm	-----	653 Sqm	163.25 Sqm
D	First Floor to Sixth Floor		3265Sqm	3265 Sqm	163.25 Sqm
	Total	2571 Sqm	3265 Sqm	5836 Sqm	653 Sqm

Floor Space, Infrastructure & and stairs/lifts to be constructed as per the approved plan of HUDA.

Development and Infrastructure's Works.

The following development & infrastructural works are proposed to be carried out (site plan enclosed)

1. Boundary/ compound wall.
2. Internal Path.
3. External Sewerage work.
4. Water supply including over head tank and under ground water tank.
5. Rain water harvesting structure.
6. External Electric works
7. Internal Electric works.
8. Any other associated works.